

THE ELLEN V. & ALBERT H. SMITH
SCHOLARSHIP FUND

SCHOLARSHIP AWARD INFORMATION

AND

PRELIMINARY APPLICATION

— THE ELLEN V. & ALBERT H. SMITH SCHOLARSHIP FUND —

COLLEGE/UNIVERSITY/GRADUATE SCHOOL SCHOLARSHIPS FOR RESIDENTS OF THE TOWN OF SOUTH KINGSTOWN, RHODE ISLAND

About the Smith Scholarship Fund

The Fund has been established by bequest of Ellen V. Smith. The trustee, Bank of America, has appointed an independent committee composed of individuals with expertise in financial aid and admission that selects the scholarship recipients.

Who is eligible?

Eligibility is restricted to bonafide, domiciled residents of South Kingstown, Rhode Island. To be considered as an applicant, the student must be over the age of fifteen years, but under the age of twenty-three years at the time of selection.

How can the scholarship award be used?

The award can be used only for attendance at an accredited college, university, or graduate/professional school. The student's program must either be a four-year or a three-year course leading either to a Bachelor's degree or a doctorate. The scholarship may be held for no more than four years or until the completion of the degree program, whichever occurs first. Applications will be accepted from: 1) students in the last year of secondary school; or 2) those who will be enrolled in an eligible program of higher education, either in college or graduate school.

Awarding of the scholarship

The amount of the annual award will depend on the relative need of the recipient as determined by the Committee's evaluation of the family's IRS Form 1040, along with the College Scholarship Service's PROFILE Form or the federal government's FAFSA Form. The Smith Scholarship is awarded for a single academic year, but may be renewed each year if:

1. The student is in good academic standing and is making normal progress toward a degree;
2. The student files a Renewal Application (which will be mailed to the home address in June), a current copy of the family's IRS Form 1040, and a transcript of the preceding year's grades by the stated deadline of July 15; and
3. The student continues to demonstrate relative financial need.

Once a Scholarship is awarded or renewed, the recipient must send his/her annual tuition bill to the trustee (Bank of America) immediately so that a stipend check (to be credited to the student's account) may be sent directly to the student's college or university; the trustee may send the stipend check twice a year, in August and in January, depending on the bill cycle of the specific college.

Students may not postpone or defer their scholarship award; the scholarship money must be paid to award winners in the year in which it was originally won. Due to the payout requirements of the Bank of America, awards cannot be deferred; an award winner will forfeit the scholarship if he/she defers matriculation to college.

How does the selection process work?

The selection of winners will be made in April based on an evaluation of the candidate's academic record and recommendations, evidence of the candidate's personal achievement and promise of future usefulness to society, the candidate's interview with the Selection Committee, and finally, the length of time the student has lived in South Kingstown, Rhode Island, and the promise of future commitment to the Town.

How do I apply?

Applicants for the Smith Scholarship should observe the following procedure and timing:

1. File a *Preliminary Application* (attached to this document) by *January 15*; mail the completed application to: The Smith Scholarship Selection Committee, P.O. Box 2364, Providence, Rhode Island 02906.

2. Upon receipt of the Preliminary Application, the student will be advised to complete a College Common Application, including a school record and recommendation, personal essay, and teacher and personal references. *This part of the application must be completed by March 1.*

3. Applicants must take the SAT Reasoning Test and have the scores sent to the Committee or be available as part of the academic record. SAT Subject Test results are also encouraged, but are not required. Results of the SAT Test(s) should be submitted by March 1.

4. A copy of both the parents' and the student's IRS Form 1040 for the previous year must be submitted by March 15. Complete 1040 Forms are required in order to be considered for financial assistance.

5. Either the PROFILE Form of the CSS or the FAFSA is required for the completion of the application; all financial forms should be submitted by March 15.

Where do I send my completed application?

The filing of the Preliminary Application (and any requests for exceptions in filing dates) should be made directly to The Smith Scholarship Selection Committee, P.O. Box 2364, Providence, Rhode Island 02906 by January 15. The filing of the completed application (including all credentials) should be made to the same address by March 1. Because the great majority of applicants will be students at South Kingstown High School, the Guidance Department may arrange to send completed materials directly to the Selection Committee.

Applicants from secondary schools other than South Kingstown High School should send their completed applications to the Selection Committee by the stated deadline of March 1. Further, students not enrolled at South Kingstown High School should make appointments for interviews (by March 31) or address any questions about procedures to either of the following addresses:

The Smith Scholarship Selection Committee
P.O. Box 2364, Providence, Rhode Island 02906

SmithScholarship@aol.com

Throughout the application process, informational updates may be sent to you via email. In addition, if you have pertinent questions regarding your application, you may send those inquiries to the above mail or email contact. Please allow one to two weeks for processing and reply.

Important dates for the applicant to keep in mind:

January 15	Deadline for filing the Preliminary Application.
March 1	Deadline for filing the Common Application, including academic records, recommendations, SAT scores, essays, and references.
March 15	IRS Form(s) 1040, the PROFILE Form, or the FAFSA Form should have been received by the Selection Committee.
March/April	Interviews of applicants will take place at South Kingstown High School (exact date to be announced by the Guidance Office). Students not enrolled at South Kingstown High School should have scheduled an interview with the Selection Committee.
April 15 – 30	The Committee will meet to consider applicants whose folders are complete.
May	All applicants to the Smith Scholarship Fund will be notified of the Selection Committee's decisions.
June	Renewal Applications will be mailed to the home address of eligible past recipients of The Smith Scholarship.

The Ellen V. & Albert H. Smith Scholarship Fund Preliminary Application

Please complete this form (type or print clearly in pen) by January 15 and mail to:
The Smith Scholarship Selection Committee, P.O. Box 2364, Providence, RI 02906

1. Student's name: _____
Last First Middle Initial

2. Home address: _____
Number Street

City State Zip Code

3. Date of birth: ___/___/___ 4. Student's Social Security number: _____

5. Email address: _____ 6. High school graduation date _____

7. Student's high school:

Name C.E.E.B. Code #

Street City State Zip Code

8. A. After high school, I hope to attend _____
Name of College/University

and will either live (Please circle one): on campus or will commute from home.

B. I am already attending _____, and
Name of College/University (or post-secondary school)

I (Please circle one): live on campus or commute from home.

C. I expect to complete my post-secondary degree program in the year _____.
(Please list probable year of graduation from college or graduate school.)

9. A. I was born in _____
City or Town State

B. I have resided in South Kingstown, RI since _____ at the following address(es):
Month/Year

Street Address Dates

Street Address Dates